

Update 13/03/2020

Dear Customer

We have updated this statement in light of the governments most recent announcement about moving its Corona Virus response to the delay phase. We are monitoring the advice from government and health agencies to ensure we are following the latest advice available to businesses in the UK.

As part of this process these measures include but are not limited to:

- Keeping staff updated with latest advice and equipment for reducing the spread of infectious diseases.
- Restricting visitors to site to exceptional circumstances that are absolutely essential to the normal running of the business.
- Restricting visits we make to other businesses to exceptional circumstances that are absolutely essential to the normal running of the business.
- Where visits are essential an additional health questionnaire for employees returning from holiday/absence, visitors or contractors. Access will be denied to anyone falling into the restricted categories such as showing symptoms and being in contact with people who show symptoms. We are also assessing visits abroad as part of this questionnaire.
- Advising members of staff that if they were to show even mild symptoms of the Corona virus or any other similar illness as described by Public Health England to stay at home, self-isolate and act as per [COVID-19: stay at home guidance - GOV.UK](https://www.gov.uk/guidance/covid-19-stay-at-home-guidance)
- Preparing a wider number of staff with the ability to work from home in the case of disruption to site-based activity.
- Monitoring our supply chains for signs that the spread of the virus might cause disruption to the normal running of the business
- Providing our customers with any statements issued by suppliers of the materials used in their products

There are no reports so far that the virus is causing any significant disruption to our supply chain but cannot guarantee that this situation will not change without prior notice. We will issue further updates as the advice and/or circumstances change.

Stock-holding

Although the suppliers are reporting no expected disruption to the supply chain (at this current time) with the rapidly evolving nature of the situation we strongly recommend our customers assess their requirements and where necessary place additional orders to be delivered and held at their own sites. We assess this to be the safest mitigation against any potential logistical network disruption. Please contact sales@watermillpress.co.uk to develop a plan for any additional ordering requirements.

Please note:

This statement is based on the best information available to us currently, please be aware this may be subject to change as the situation develops. Due to the rapidly evolving nature of the situation our statements may be updated without notice.

Some useful sources for guidance:

<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19/guidance-for-employers-and-businesses-on-covid-19>

[COVID-19: stay at home guidance - GOV.UK](#)